

# AUTHENTICATION & APOSTILLES WORKSHEET

This worksheet must accompany documentation being submitted for legalization. Please print the form, complete all information and sign. This information is required in order for the document to be properly prepared.

## General Information

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Document Information:

Date Document needed: \_\_\_\_\_

Purpose of use of document: \_\_\_\_\_ (i.e. adoption, visa, business etc.)

Country where the document will be used: \_\_\_\_\_

Please list all documents being submitted on this form with description (i.e. birth record, power of attorney etc.)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

How did you find out about our services? \_\_\_\_\_

## Payment Information:

Type of payment: Credit Card \_\_\_\_\_ Check/money Order \_\_\_\_\_

Credit Card Type: \_\_\_\_\_ Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Authorization Code: \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

I understand that all sales are final. I give my permission to charge service fees, government fees and shipping fees to my credit card. Signature \_\_\_\_\_

We cut through international documentation red tape.



TIS, Inc.

## INTERNATIONAL VISA SERVICE

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